**Course: HN330**

**Client Contact** (This is a brief summary of the client meeting approximately 1 page total)

**Client Name:**

**Date:**

**Location:**

**Start Time:**

**Stop Time:**

**Type of Contact** (Home, Community, Office, or Telephone)**:**

**Others, in addition to client, present and their relationship to client:**

**Client’s report of present situation and changes since last meeting:**

**Progress toward goals:**

**Barriers to achieving goals (if new barrier, update ISP):**

**Goal(s) focused on in this meeting and what was accomplished:**

**Client plan for next steps and case manager role between now and next meeting:**

**Brief evaluation of client status as of this meeting; note any concerns or potential risk areas with plan. How does client report they are doing overall?**

**Next Meeting:**

**Date:**

**Time:**

**Location:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Case Manager Signature:

Date: