Internal Memo

To: IT Department
From: CEO
Re: Corporate Merger

Good morning team!

I can't tell you how excited I am to share some of the information I learned at the technology conference these past few days. One of the things we discussed during the conference was Enterprise Systems. I really feel that this is something that would be an asset to our company and help fuel our future growth. To that end, I would like you to write up an internal memo that addresses some of the concerns I have regarding implementation.

1. What is an enterprise system and what does it do?
2. What are transaction processing systems and how do they relate to the order processing, purchasing, and accounting business functions?
3. What are some of the advantages and disadvantages to implementing an enterprise system?
4. What are some of the challenges we may face as a multinational corporation specifically?
5. What additional hardware will we need to consider purchasing to fully implement an enterprise system?
6. Please identify three companies that may be appropriate for us to consider in our research and explain why you are recommending them.

Please have this to me no later than Tuesday so that I can share it with our board at the next meeting on Wednesday morning.

Submit your completed Assignment to the Unit 3 Dropbox.
### Rubric

<table>
<thead>
<tr>
<th>Assignment Criteria</th>
<th>Points Possible</th>
<th>Points earned by student</th>
</tr>
</thead>
<tbody>
<tr>
<td>Identify the basic activities and business objectives common to all enterprise systems</td>
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<tr>
<td>Describe the transaction processing systems associated with the order processing, purchasing, and accounting business functions</td>
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<tr>
<td>Discuss the advantages and disadvantages associated with the implementation of an enterprise resource planning system</td>
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<tr>
<td>Identify the challenges that multinational corporations face in planning, building, and operating their enterprise systems</td>
<td>0-25</td>
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</tbody>
</table>

**Column total**

**Less deductions taken for spelling, grammar, and APA errors**

**New total after deductions**