Things to Remember

As you wrap up your orientation course, we wanted to summarize a few things for you to remember.

Paying for school

✓ If you are using loans or grants to pay for any part of your education here is how to find out if you need to complete any important paperwork. On your KU Campus portal go to My Account -> My Documents page.
✓ Check out “Paying for school” by clicking here (http://www.kaplanuniversity.edu/paying-school.aspx). There you will find required forms, information about scholarships and everything else you need to know about financing your education.
✓ If you still have questions about paying for school please contact the Financial Aid office at 866-458-2008.

Transcripts

✓ If you are expecting to receive transfer credits from other institutions you have attended, you must request official transcripts from each institution (even if you have already submitted unofficial transcripts). Find out more information about requesting official transcripts please click here (http://www.kaplanuniversity.edu/transfer-credits/college-courses.aspx).

Education Advising

✓ Your Education Advisor can connect you with Kaplan resources and answer your questions. Contact him/her via email or by calling 866-522-7747.

Support and Solutions

✓ If you have any issues accessing Kaplan systems or any technical issues even related to your own computer system contact Support and Solutions at 866-522-7747 (Option 0).

Background Checks

✓ Some Kaplan University programs require background checks to be completed during the first term. Contact your Education Advisor with questions.

On your first day of classes

✓ Be sure to visit all of your classes on the first day of the term. Access them through your KU campus portal under “Your Current Classes”.
✓ Check your syllabus for all your assignments for the first week of class. Most classes start with an introductory discussion board post. Refer to unit 1 in this orientation as a reminder of how to do this.
✓ Most classes at Kaplan University use textbooks that are readable online. In some classes you will access your books under the Doc Sharing tab within your online classroom. In other classes you will access your online textbooks under the Course Home tab found in the upper left hand corner of the classroom.

And remember we are always here to help you. Everyone at Kaplan University is interested in your success.